

REVISION HISTORY

Sr. No.	Document Number	Summary of Change	Prepared By	Approved By	Rev. No	Effective Date
1	ISMS POL 01	First Version	CISO	MD	1.0	25.07.2019
2	ISMS POL 01	Modified as per Stage one comments	CISO	MD	1.1	27.03.2020
3	ISMS POL 01	Document Review frequency changed	CISO	MD	1.2	01.03.2022
4	ISMS POL 01	Document Review frequency changed	CISO	MD	1.3	10.01.2023

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Objective

- To protect information and information assets of Gabriel
- To protect Gabriel customer information.
- To manage and control information security risks to an acceptable level.
- To provide directions for governance, implementation and maintenance for information security management system.
- To ensure compliance with defined information security management system at Gabriel

Scope

Information Security Policy ('Policy') is applicable to all operations inclusive of employees, vendors and service providers of Gabriel India Limited ('Gabriel India') who are responsible and authorized for accessing any information and information asset of Gabriel India. This is applicable to all Gabriel India Plants including satellite plants.

Policy

At Gabriel India Limited ('the Company'), we are committed to protect information and information assets of the Company along with those mandated by our stakeholders' inter-alia shareholders, customers, business partners, technology partners & employees and to make information security integral part of our strategy and operations.

We shall,

- Maintain an effective Information Security Management System.
- Create Security Awareness and security conscious culture.
- Leverage proper technology and operational level control mechanism.
- Maintain compliance with applicable legal and contractual requirements.
- Continually monitor and improve effectiveness of Information Security Management System.

Responsibility

Chief Information Security Officer (CISO)

Controls and Clauses Addressed

ISO 27001:2013 Cl#5.2

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Policy Rules

Gabriel India shall strive to ensure that,

- Information will be protected against unauthorized access
- Confidentiality of information will be maintained.
- Information will not be disclosed to unauthorized persons through deliberate or careless action.
- Integrity of information is protected from unauthorized modification.
- Availability of information to authorized users is made as and when needed.
- Regulatory and legislative requirements will be met.
- Business continuity plans will be produced, maintained and tested as far as practicable.
- Information security training will be provided to all employees.
- All suspected breaches of information security will be reported and investigated.
- Risks will be mitigated to acceptable level through Risk Assessment exercises.
- All suppliers, contractual staff and third-party service providers will be made aware about Gabriel’s information security management system expectations and its code of conduct.

Monitoring

- Review of the Policy will be undertaken by CISO every year and when change is required.
- CISO will review its implementation biannually and shall produce desired reports.

Enforcement

Enforcement of this Policy is mandatory and violation of this Policy will be reported through the procedure described in the Incident Management Policy.

The action taken after a violation is encountered as follows:

- Person will be issued a warning mail for first 2 times of violation.
- Any further violation on part of the same person would result in strict disciplinary action up to termination of employment. - A.7.2.3 & A.7.3.1
- Information Security Coordinator (Functional Head) will submit final recommendation to CISO

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Records

Records as defined in each Policy and Procedure implementation

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